

**AIAA Council Meeting Agenda  
1 December 2005**

**Attendees(13 of 25 needed for quorum):**

Cheng (p), Brase(p), Liguore (p), Tavares, Pitt, Duff, Mohr, Kniker, Youkhana, Alexander, Jaconetti, Roos, Haudrich, Copper, Reid, Morgan, Car  
Guests: Gary White

The meeting was called to order at 4:25  
A quorum was reached  
Motion made to approve Nov minutes – all in favor

**President Remarks -**

- No report

**Secretary Report -**

- November minutes: APPROVED

**Treasurer's Report -**

- Waiting on a few monies from Koop meeting
- Wrote 2 checks not in budget summary: bill for annual bulk mail of \$150, (its going up \$100 next year) and the other was a restock of the account in the amount of \$200

**ASSETS**

Cash and Bank Accounts	
AIAA CD	\$1,025.00
AIAA Checking	\$6,721.15
AIAA Savings	\$2,594.79
Bulk Mailing	\$84.66

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TOTAL Cash and Bank Accounts                      \$10,425.60

**TOTAL ASSETS    \$10,425.60**

CHECKING:	BALANCE 10/31/05	\$1943.15
11/7/05	5 Oct Dinner Meeting Ticket Deposit      Dinner Programs Income:Tickets	\$283.00
11/9/05	2434 Marcos Chu For Toastmasters SpeechCraft Education Programs	\$-45.00
11/11/05	Rebate Cat I Funds (AIAA national check total \$4782.50)	\$3382.50
11/11/05	Rebate Cat II Funds (AIAA national check total \$4782.50)	\$1800.00
11/11/05	Insurance Deduction                      (AIAA national check total \$4782.50)	\$-400.00
11/11/05	2435 VOID - to Gary Fears Per Chris Tavares	\$0.00
11/11/05	2436 YP 22 Nov Wash U                      Dinner Programs:Refreshments	\$0.00*
11/11/05	2437 YP 22 Nov Wash U                      Dinner Programs:Refreshments	\$0.00*
11/16/05	Toastmasters SpeechCraft Refund      For two who did not sign-up      Education Programs	\$30.00**
11/18/05	Nov 16 Event - Ricardo Traven              Tech Prog Income:Tech Spec	\$47.00**
11/18/05	2438 Aramark - Koopersmith J-UCAS Nov 21 for 30 meals      Dinner Programs:Refreshments	\$-190.70
11/22/05	2439 Aramark - Koopersmith J-UCAS Nov 21 - add 20 meals      Dinner Programs:Refreshments	\$-128.80
	TOTAL 11/1/05 - 11/30/05	\$4778.00
	BALANCE 11/30/05	\$6721.15

\* Checks written by Chris Tavares for 22 Nov Wash U event. Expenses are approximately \$125. I need exact amounts. Please provide all copies and receipts.

\*\* Deposits are ready to mail to the bank. I need proceeds (ticket money) for the Koop event.

BULK MAIL:	BALANCE 10/31/05	\$196.96
11/16/05	Postmaster                                      Newsletters:Postage	\$-56.15

**APPROVED**

11/17/05	Postmaster	Newsletters:Postage	\$-56.15
TOTAL 11/1/05 - 11/30/05			\$-112.30
BALANCE 11/30/05			\$84.66

One should be for Newsletters and the other for flyers? I'd like to verify that.  
There is not enough in the account to cover flyers if they are going out again in December.

### ***National:***

- No report

### **RAC V (Regional Advisory Council - V:Midwest)**

- Nothing to report

### **OLD BUSINESS**

- Ad-Hoc Committees
  - o Video – (Committee - Copper, Fears, Holly) Committee has met
  - o By-laws – (Committee - Kniker, Tavares, Trent, Brase, Swartwout) Our by-laws have not been updated to reflect the officer's handbook national by-laws
- Mentoring Workshop – Marcos started coordination and Sal is going to take it over. Karen talked to Rick Nemnich who does Boeing mentoring workshops, he has a 4 hr workshop, with a \$500 charge.

### **NEW BUSINESS**

- Member Upgrades – None this month

### **Committee Reports**

#### ***Technical Specialist*** – Elizabeth Butt/Frank Youkhana

- Ricardo event was great
- Starting to compile a list of people and maybe target some more manufacturing specialists
- Frank is moving over to the E/F crew trainer and will have some contacts there
- Jeff Degrange and Pete Wilson would be happy to speak on their specialties
- Going to target setting something up for late January
- Still an idea to have a National TC panel at a meeting to generate awareness around associate members

#### ***Arrangements*** - Chris Alexander

- Dinner set up at Sybergs for Dec 20<sup>th</sup> at 5:00, 20 people for now can go up to 30

#### ***Attendance*** - Darin Haudrich

- 39 people at TS Ricardo meeting
- 12 people at YP event at WashU
- Haven't looked at JUCAS numbers yet
- A new idea is a season pass for a yearly event ticket, we would need to determine the price and a deadline to purchase

#### ***Career Enhancement*** – Sal Liguore <http://www.aiaa.org/forms/carenh03.doc>

- Next week is the library tour, Dec 8<sup>th</sup> – need to get an email out only 1 RSVP so far
- AIAA journal has a book “Advice for the rocket scientist: a career survival guide for scientists and engineers” \$25, \$20 for AIAA members. Sal will contact him to have this guy come in and talk. Might be an opportunity to have our first AIAA CE webex

#### ***Education*** – Mike Swartwout

- Andrew James Swartwout arrived more-or-less on time last Friday (6lbs 15oz, 20.5” long). He’s currently back in the hospital for jaundice but is scheduled to come home some time on Thursday.
- John Purvis is confirmed for 23 February to talk on “Accidents Happen: Behind the Headlines – Inside the Process of Airplane Accident Investigation”. We were targeting a 6pm dinner, 7pm talk, but are open to suggestions on shifting the time. As usual, arrangements have to be made through the university, so it makes sense for me to at least start the arrangements. We can’t reserve the room until mid-January, because we have to wait for classroom schedules to be worked out. Mr. Purvis will be available during the day that Thursday if anyone wants 20-30 minutes to talk with him; I’ll manage his schedule.
- I am a new member of the newly-formed Education Subcommittee of the AIAA Gossamer Spacecraft TC. Not sure what that means, yet.
- I have been “nominated” to create a display booth for the American Association for the Advancement of Science (AAAS) annual meeting, to be held in St. Louis from 16-20 February. I’m very willing to feature AIAA content if anyone is willing to help me make posters.
- The Wash U. Mechanical & Aerospace Design classes host their Senior Design fair on Friday, December 9<sup>th</sup> from 9:30-11:30am. Among the projects will be a slew of mechanical and thermal design projects for the Bandit spacecraft, as well as results of the “Short-Field Takeoff Competition” that will be held on Monday (12/5), weather permitting. [Four teams of students were given a stock RC airplane and \$200 to design a replacement wing and any other modifications to reduce the takeoff distance.]

**Historian** – Fred Roos

- No report

**Honors & Awards** – Andrew Cary

- No report

**Membership** – Peter Cheng [http://www.aiaa.org/forms/mbrshpawd03\\_04.doc](http://www.aiaa.org/forms/mbrshpawd03_04.doc)

- Peter has a box of new application forms, call him if you need a few
- Please remember to put Peter’s membership statement on all flyers
- Somehow put the flyers in all the buildings, Peter only got one call from B65A
- Engineer’s week is coming up, AIAA needs to somehow link to that website

**Newsletter** - Dave Morgan <http://www.aiaa.org/forms/commawrd03.doc>

- Next newsletter is in work. Will feature the national awards list for membership upgrades

**Pilot Education** – Bill Jaconetti

- Bill has a committee, 3 members and have met
- Made contact with Greater STL Flight Instructors Association regarding the flight instructor symposium in January
- Potentially doing a fly-in as a group
- Dale mentioned getting an article in the newsletter about the Boeing flying club trying to generate interest in flying

**Pre-college Outreach** – Karen Copper <http://www.aiaa.org/forms/precollawrd03.doc>

- This month thanks Chris for coordinating with Misti Ritter at the UCAV event, students from Jr Academy and Ladue science club that came to the prologue room and stayed for

the presentation. Elizabeth Petersen is going to help get the info out to educator associates

- Contacted Randy Maier and let him know AIAA would staff a booth at the 8th grade career fair
- EAA wants to work with us in May for the Young Eagles again
- Anyone traveling to Reno or any other conferences, remember trivia night coming up and we need trinkets, keep your eyes open for freebies. No date yet for the trivia night
- Teachers have been notified giving them updates on all national PCO activities
- Would like to fund sending a teacher to the Sacramento conference in July
- Carrie will get Karen more info on the girl scout badge from WAI WWW
- At Reno AIAA is rolling out the new Careers in Aerospace handbook, Chris is going to be featured, should be a good improvement to the current handbook

### **Programs** – Chris Tavares

- December – Council Dinner Dec 20<sup>th</sup> at Syberg's
- February 2 – SLU DL on Career Options at Busch student center
- February 23 – WashU DL on Accident Investigation at McMillan Cafe
- March – F/A-18E/F or 787 Overview
- April – DL?
- May – Awards Banquet/David McLaughlin on Storm Chasing at Syberg's

### **Public Policy** - Mark Holly <http://www.aiaa.org/forms/pubpolawrd03.doc>

- No report

### **Publicity** – Anita Askman

- Karen suggested sending event info/flyers to managers and have them send out to their teams, Reid took action to look into that

### **Retiree Liaison** – John Mohr

- Newsletters and flyers are still getting to retirees late. We really need to emphasize future events better. Please try to utilize the newsletter to get, at a minimum, dates and program titles out as soon as possible

### **Service Projects** – Tom Mroczkowski

- The 2005/2006 Greater St. Louis Science Fair (secondary division project judging) will be held at Queeny Park on Friday, April 7th. It was a good time last year with a great group of volunteers. Anyone interested in judging this year's projects, please contact me.
- Similar to last year, we are planning on awarding 5 - \$75 checks as Tier 1 prizes. I want to verify that we have reserved money in the budget for this item. Trent verified this is the case.
- Also, previously we have given out Certificates and Books as Tier 2 prizes. Do we still have books that are appropriate for children in grades 6 -12? Are there other ideas for Tier 2 prizes? Karen says we have a few books, call her.

### **Webmaster** - John Donigan

- No report

### **Young Professional** - Gary Fears <http://www.aiaa.org/forms/ypawrd03.doc>

- No report

### **Young Professional Awards** -Dwayne Car

- Dave did a great job in the newsletter with the write ups
- Dwayne is looking for nominations for next year

APPROVED

***Strategic Planning*** – Larry Brase

- Membership drive will be a main emphasis in 2006
- Ray Cosner and Rudy Yurkovich will help out with membership upgrade committee and we need to engage them

***Advisors*** - Mike McCoy, Mike Swartout, Fred Roos, Walt Reschke

Move to adjourn, adjourned at 5:35 pm

Next meeting will be Jan 19<sup>th</sup>, 2005.

Feb meeting will be Feb 9<sup>th</sup>.