

APPROVED

**AIAA St. Louis Section
Council Meeting Minutes
2 June 2005**

Attendees (12 of 24 needed for Quorum):

Chris Tavares, Dale Pitt, Darin Haudrich, Carrie Kniker, Bob Dowgwillo, Trent Duff, Karen Copper, Fred Roos, Larry Brase (p), Dave Riley (p), Dave Morgan, Gary White (p)

Meeting was called to order by Dale Pitt at (I forgot to note the time) pm.

BUSINESS:

- **Minutes from May Meeting**
 - No quorum to approve minutes, will approve next month.
- **Treasurer's Report (Bob Dowgwillo)**
 - Savings: \$ 2577.17
 - Checking: \$ 931.12
 - CD: \$ 1012.04
 - Bulk Mailing: \$ 118.88
 - Total Assets: \$ 4639.21
- **AIAA National**
 - Everyone please read the national report, Karen had to improvise on some stuff, check she's right. We are done, but we still have time to review. Report is now due 30 June. We have a Report for every category.
 - Pre-College Outreach is looking for Engineers to participate in the Ask-An-Engineer website.
- **May Awards Banquet**
 - Darin has reported 41 in attendance. Syberg's was nice, may need to flip flop the room next time. Would be nice to have a sign to put out front for AIAA
- **RAC V Report (Larry Brase)**
 - No report
- **Elections**
 - Elections are over:
Dale Pitt - Chair
Chris Tavares – Vice Chair
Carrie Kniker – Secretary
Trent Duff – Treasurer
Fred Roos – Advisor
Walt Reschke – Advisor

Please get with last year's officer to be "trained" in your office.

- **Membership Upgrades**
 - No update
- **Approached about AIAA hosting an event with Mike XX about racing drag cars at the international speedway.**
 - Dead issue. Contact did not follow up with us.
- **Check to make sure minutes are up to date on website**

COMMITTEE REPORTS:

- **Arrangements (Chris Alexander)**
 - No report.
- **Attendance (Darin Haudrich)**
 - 41 people at awards banquet - 14 ticks were complimentary
 - 11 people at Tech Specialist meeting - 8 were YP's
- **Career Enhancement (??)**
 - Trent has a couple of cases of soda left and will bring to next meeting
- **Education (Mike Swartwout)**
 - No Report
- **Historian (Fred Roos)**
 - No Report
- **Honors and Awards (Andrew Cary?)**
 - Is Andrew returning as Honors and awards?
- **Membership (Peter Cheng)**
 - No Report
- **Newsletter (Dave Morgan)**
 - Decided we would have just one newsletter for the summer, sent in late July.
 - Advisors were nominated to write articles for the newsletter.
 - All past newsletters are on web.
 - Darin has a blurb from the Technical activities committee mtg went to in May, if you are a member of a technical committee, you are suppose to come to one technical mtg per year – put that in the newsletter. Also they would like people to update their interest codes in AIAA – My information.

- Bob D asked if Dave deleted the returns from the last couple issues? Dave will ask how it works as the bulk mail charges have not changed. Dave owes Bob an amount on ads. Chris will need to start writing the CCC – Co-Chairman’s corner to take the place of the ads not being paid for.
- Everyone write an article and send to Dave by June 20.
- **Pilot Education (??)**
 - Still looking for chair...Bill Jacanetti, Jen Moore
- **Pre-college Outreach (Karen Copper)**
 - There is an educator workshop in conjunction with the propulsion conference. We voted to pay for a lunch for one of the presenters. They are now trying to solicit support to send teachers to hear Burt Rutan speak July 13 at the conference.
 - Trivia Night had 33 people playing and 3 volunteers, brought in \$220. Venue was nice. Need to replenish stock of door prizes. Bob D will be traveling too much next year for an office, but promises to still help with trivia night.
- **Program (Chris Tavares)**
 - The plaque for Kevin from awards banquet needs to be finished.
 - Next program in September, not sure what yet.
 - Should have another brainstorm event in July after RLC to try to come up with ideas for the year. Possibly have John Tracy come speak for us. Dale wants to do a family fued event. Should have a new DL list after RLC.
- **Public Policy (Mark Holly)**
 - No report.
- **Publicity (Anita Askman)**
 - No report.
 - Anita is not a member yet. This prompted much debate about non-members holding office. Decided you **MUST** be a dues paying member to be voted into office, and really you should be a dues paying member to be a committee head. Basically – Carrie, pay your dues!!
- **Service Projects (Tom Mroczkowski)**
 - Is Tom still doing Service?
- **Tech Specialist (Elizabeth Butt)**
 - No report.
 - Possible tech specialist meeting is the Boeing Formula 1 car overview, could co-sponsor with SAE or ASME.
- **Webmaster (John Donigan)**
 - No Report

- **Young Members (Gary Fears)**
 - No Report
- **Young Professional Awards (Dwayne Car)**
 - No report.
 - Is Dwayne still doing YP awards?
- **Strategic Planning (Larry Brase)**
 - Need to determine what we want to do with this committee. What is it suppose to be?? Membership drive? Recruit committee members?? Can be whatever we want it to be. Could be teaming with other orgs. Tabled until brainstorming session where we will review all committees to determine need to keep committees
- **Advisors (??)**
 - Are advisor's elected to 2 or 3 year terms? If 2 come in, 2 go out, which means we currently have too many advisors. Need to review the bylaws, Bob thinks he has them, but they should be on the AIAA website and stl section website. Should be part of the secretary's job.
 - Suggestion to have a mini symposium as part of engineer's week where papers from AIAA conference are presented

Next meeting will be 7 July 2005

[Bldg 100 Room 2E](#)

Motion made; seconded to adjourn the meeting at (I forgot to note the time) pm.

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**AIAA St. Louis Section Treasurer's Report
June 2005**

BALANCE REPORT

Acct	Balance
AIAA CD	1,012.04
AIAA Checking	931.12
AIAA Savings	2,577.17
Bulk Mailing	118.88
TOTAL Cash and Bank Accounts	4,639.21

TRANSACTION REPORT

Date	Num	Description	Category	Amount
5/5/05	AIAA Checking 2419	Dwayne Car	Young Prof Award	-65.23
5/6/05	AIAA Checking 2420	Aramark	April 28 Program	-125.88
5/6/05	AIAA Checking 2421	Chris Tavares	postage	-30.03
5/6/05	Bulk Mailing	Postmaster		-56.42
5/12/05	AIAA Checking DEP	April Dinner Meeting	Income	184.00
5/12/05	AIAA Checking DEP	April Senior Design Night	Income	24.00
5/12/05	AIAA Checking DEP	Trivia Night	Income	210.00
5/17/05	Bulk Mailing	Postmaster		-56.02
5/19/05	AIAA Checking 2422	Crown Trophy		-157.50
5/26/05	AIAA Checking DEP	Trivia Night	Income	10.00
5/26/05	AIAA Checking 2423	Dale Pitt		-89.00
5/26/05	AIAA Checking DEP	From Chris Tavaris	Logo Shirt Sales	280.00
5/26/05	AIAA Checking DEP	AIAA AC Conceptual Design Course	Support	500.00
6/1/05	AIAA Checking 2424	Discovery Of Flight Foundation	Wright Flyer	-1,500.00
TOTAL 5/5/05 - 6/1/05				-872.08
BALANCE 6/1/05				4,639.21

BUDGET REPORT

Category Description	Actual	Budget	Difference
INCOME			
Dinner Programs Income	3,052.00	3,510.00	-458.00
Education Programs Income	500.00	1.00	499.00
Interest	27.96	40.00	-12.04
National Rebate:			
Category I	3,250.00	3,300.00	-50.00
Category II	1,100.00	1,400.00	-300.00
Category III	1,534.12	500.00	1,034.12
TOTAL National Rebate	5,884.12	5,200.00	684.12
Other Income	1,160.00	0.00	1,160.00
Precollege Programs Income	220.00	300.00	-80.00
Technical Programs Income	24.00	0.00	24.00

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TOTAL INCOME 10,868.08 9,051.00 1,817.08

Category Description	Actual	Budget	Difference
EXPENSES			
Dinner Programs:			
Refreshments	3,064.62	3,900.00	835.38
TOTAL Dinner Programs	3,064.62	3,900.00	835.38
Education Programs	0.00	250.00	250.00
Honors & Awards:			
Dinner	778.00	0.00	-778.00
Section Plaques	157.50	0.00	-157.50
Young Mem Award	120.25	0.00	-120.25
Honors & Awards-Othe	0.00	950.00	950.00
TOTAL Honors & Awards	1,055.75	950.00	-105.75
Insurance	400.00	400.00	0.00
Newsletters:			
Postage	1,175.85	850.00	-325.85
TOTAL Newsletters	1,175.85	850.00	-325.85
Other Expense	880.00	0.00	-880.00
Other Postage	59.25	0.00	-59.25
Other Programs	0.00	300.00	300.00
Precollege Programs	2,088.50	500.00	-1,588.50
Section Council Meetings	74.65	0.00	-74.65
Student ActivitiesBranch Support:			
Student Conference	1,400.00	1,400.00	0.00
TOTAL Student ActivitiesBranch Support	1,400.00	1,400.00	0.00
Supplies	20.60	0.00	-20.60
Technical Programs	184.15	200.00	15.85
Young Member Programs	105.00	300.00	195.00
TOTAL EXPENSES	10,508.37	9,050.00	-1,458.37