

**AIAA Council Meeting Agenda
6 October 2005**

Attendees(13 of 25 needed for quorum):

Gary Fears, Marcos Chu, Trent Duff, Mark Holly, Elizabeth Butt, Karen Copper, Mike Swartwout, Carrie Kniker, Chris Tavares, Dwayne Car, Dave Morgan, Mike McCoy (p), Larry Brase (p)
Guest: Luke from SLU

The meeting was called to order at 4:30

Secretary Report –

- Sept minutes – Tavares, Reschke approved, lost quorum before a vote could take place.

Treasurer's Report -

AIAA CD	\$1012.04
AIAA Checking	\$1824.90
AIAA Savings	\$1586.17
Bulk Mailing	\$252.98
TOTAL Assets:	\$4676.09

This report is accurate as of 10/4/05. It no longer shows a deposit from Nastran for \$900. That had previously been used as a placeholder to remind us to keep trying to obtain payment. The latest on that is that a check was sent September 9th, but we do not yet know where they sent the check to or if it may have been lost in the mail or to a home. Trent will continue the search. We received a check from SLU for \$675 for ads and wrote a check for bulk mail. All funds are in from ASME and Academy of Science for the September meeting, AIAA paid for 4 dinners.

National – No mind jogger yet, most likely in the next couple of days.

RAC V Report

- Educator associates need to renew memberships
- CAT III funding for video was approved (\$400)
- Any other CAT III projects coming up?
- Career Enhancement will be having a full day workshop at Reno Aerospace Sciences Meeting (Mike McCoy)
- Larry has a petition to nominate a new candidate for president; Dr. J Michael Murphy would be a write in candidate for president. Petition must be turned in by Nov 1.

Region V

Category I Rebate Allocation (Prof+NEA) =	\$14,852.50
Category II Allocation (awards) =	<u>\$ 2,050.00</u>
	\$16,902.50
Category III Allocation (regional director) =	\$ 1,858.76 - For Requests from Sections for Special Events
Category IV Allocation (vp member services) =	\$ 5,343.00 - Can also be used for Requests from Sections after Category III funds are exhausted

RLC Travel Funding - IN RLC Budget = \$25,760.00 - Increase of \$4,000 from last year (raising the cap to \$500 per Section) to encourage more participation

St. Louis Category I Rebate Allocation

Professional Members = 444 x \$7.50 = \$3,330.00
Educator Associates = 21 x \$2.50 = \$ 525.00
\$3,382.50

St. Louis Category II Allocation (awards)

Outstanding Section = \$ 200.00 (Second Place)
Career Enhancement = \$ 500.00 (First Place)
Communications = \$ 200.00 (Second Place)
Membership = \$ 200.00 (Second Place)
Precollege = \$ 200.00 (Second Place)
Public Policy = \$ 0.00 (Honorable Mention Certificate)
Young Professional = \$ 500.00 (First Place)
\$1,800.00

Check to St. Louis

\$3,382.50 (Category I) + \$1,800.00 (Category II) - \$400.00 (Insurance) = **\$4,782.50**

OLD BUSINESS

- Email List: Gary is getting busy, to take the burden off him we would like to take his list and merge with the Datamaker list and give to Anita's committee.

NEW BUSINESS

- Budget Review (ppt file)
 - o Section submits Year End Audit/Budget Report to National by 30 June
 - o "Actuals" Column reflects the years income/expenses
 - o "Budget last year" reflects the budget submitted on the previous year's Year End Audit/Budget Report to National
 - o "Budget this year" reflects the expected budget at time report is prepared
 - o Budget adjustments are made as committees become active, priorities of the section changes, activities arise requiring a reallocation of budgeted funds
 - o Committee chairs submit budget requests to Treasurer
 - o Treasurer submits budget adjustments to Council for approval
 - o Committee chairs submit receipts for approved expenses (approved item covered by approved budgeted expense or by council vote)
 - o If you do not have budget allocated currently to you, do not feel that you can't do it, it just needs to be run through the council
- Ad-Hoc Committees
 - o Video - (Committee - Copper, Fears, Holly) CAT III funding for the video was approved, so now we need someone to make it happen. Cosner, Young and Krieger have all agreed to participate. It would be best to have prepared questions for each level of interviewee. Karen has a friend in the media center whom she will at least consult on the making of the video.
 - o By-laws - (Committee - Kniker, Tavares, Trent, Brase, Swartwout) If you are interested in helping out on the committee let Chris know. Approval cycle is

council, section, region and then RSAC – our by-laws haven't been updated since 1999.

- Member Upgrades – Kniker was upgraded
- Meeting Etiquette – Make sure if you have new business items you get them to Chris or Carrie prior to the meeting
- WashU SAE Heavy Lift Competition Funding – This is no longer an issue, as WashU could not get the student interest.

Committee Reports

Technical Specialist – Elizabeth Butt

- Set up the Oct 26th meeting in the prologue room, this will be a joint program with programs. John Gabrese from Boeing Philadelphia is coming in for the Department 350 Structural Conference, he will be discussing the Columbia investigation. Ticket prices are: \$10 non members, \$8 members, \$4 for students
- November meeting will be Ricardo Traven discussing how to design an air show for a new airplane.
- No December tech specialist event.
- We need to reinitiate the calendar online to preclude the crowding of our events, keep John Donigan up to date with plans so he can update the web site.
- Elizabeth is relocating to Seattle at the end of the Year. She will work on getting a replacement for the technical specialist committee.

Arrangements - Chris Alexander

- Looking at having a spring event at the museum of transportation

Attendance - Darin Haudrich

- 64 attendees for the Sept section event with Gregg Maryniak
- 20 attendees to the hangar dance (4 YPs).
- 8 attendees to the Tech Specialist Meeting.
- ** Need to get flyers out for the Oct meeting (Anita should send it to everyone on Datamaker as soon as it is finished) and also in the STL group email.
- Darin found someone in B300 to sell tickets. Rick Emmett, D350 Head, will be selling tickets for the B300 complex.

Career Enhancement – Marcos Chu <http://www.aiaa.org/forms/carenh03.doc>

- Meetings 1st Monday of the month at 6:30. Nov 7th at St Louis Mills Mall food court. Marcos wants \$300 to make small lapel pins, that he would sell at \$5 a piece. Mold usually costs \$50 and then \$1 a pin, a vote was tabled to next meeting when Marcos can bring samples
- Maybe enlist the INROADS program to help teach us how to be mentors
- Trying to do things outside of Boeing property
- Provided budget request for the year

Education - Mike Swartwout

- WashU Student branch may rise from the grave. Robert Rowe is president for the chapter. Requested the Mars Rover for the DL in February.
- Luke Smith - SLU has not yet requested DL's but will get that out next week. They were looking at the Mars Program, Extraterrestrials and Blended wing Body Program for January.

Historian - Fred Roos

- No report

Honors & Awards – Andrew Cary

- No report

Membership – Peter Cheng http://www.aiaa.org/forms/mbrshpawd03_04.doc

- No report

Newsletter - Dave Morgan <http://www.aiaa.org/forms/commawrd03.doc>

- Mockup newsletter is ready for this month.

Pilot Education – Bill Jaconetti

- No report

Pre-college Outreach – Karen Copper <http://www.aiaa.org/forms/precollawrd03.doc>

Karen provided an overview for the year:

- Paper Airplane Contest
- “Girl’s Night Out” A Student Mentoring Event
- Educator Roundtable
- Co-sponsor Educator Professional Resource Workshop
- Co-sponsor an EAA Young Eagles Day
- Rocket Family Event
- Support Student/Educator Career Fairs
- Flow PCO Opportunities to AIAA Membership

Programs – Chris Tavares

- October 26 – Return to flight
- November 17 – Koop’s JUCAS
- December – Alberici
- January – SLU DL
- February – WashU DL
- March – F/A-18E/F or 787 Overview
- April – DL?
- May – Awards Banquet/David McLaughlin

Public Policy - Mark Holly <http://www.aiaa.org/forms/pubpolawrd03.doc>

- You all should have gotten the email on the SMART scholarship Public policy alert, there is no excuse not to send a note to your senator regarding this scholarship, it takes less than 5 minutes via the website.

Publicity – Anita Askman

- No report

Retiree Liaison – John Mohr

- No report

Service Projects – Tom Mrockowski

- No report

Webmaster - John Donigan

- No report

Young Professional - Gary Fears <http://www.aiaa.org/forms/ypawrd03.doc>

- Looking to organize an event at the Creve Coeur Airport Museum, but Oct 25th is only date available; the latest you can schedule is 3:00 pm which will impede attendance, also looking at volunteering for Maryniak on a Saturday at the Science Center.
- For November, want to utilize more co-hosting. IEEE and ASME have been contacted for an “engineering social” consisting of a dinner at the Engineer’s Club and a little social hour. Gary would like to approve 10-12 dinner plates for professionals paid by the sponsoring societies, Gary will type up a motion in email and Carrie will send out for vote.
- December will be a panel discussion for the 3 paths to engineering at Boeing, goal is to have a manager and HR rep talk

Young Professional Awards -Dwayne Car

- New Young Professionals are Elizabeth Butt and Sean Hanley. Awards are ordered and we will presented at Oct 26th meeting

Strategic Planning – Larry Brase

- No report

Advisors - Mike McCoy, Mike Swartwout, Fred Roos, Walt Reschke

- No report

Move to adjourn, adjourned at 6:04 p.m.

Next meeting will be Nov 3, 2005.