

AIAA St. Louis Section  
Council Meeting Minutes  
7 July 2005

**Attendees (12 of 24 needed for Quorum):**

**John Donigan [p], Karen Copper, Dale Pitt, Mike McCoy, Bob Dowgwillo, Carrie Kniker, David Riley[p], Gary Fears, Marcus Chu, Elizabeth Butt [p], Trent Duff, Larry Brase [p]. Dave Morgan, Mark Holly, Dwayne Car [p]**

Meeting was called to order by Dale Pitt at 4:35. We have Quorum.

**BUSINESS:**

• **Minutes from May & June Meeting**

May

Approve from Larry Brase with corrections

Approve from Mike Swartwout, John Donigan

Copper – approve with corrections

June – TBD for treasurer report

Motion to accept May minutes with corrections - approved

• **New Business**

- Year end report has been submitted

- Chris, Dale, Karen, Larry all going to RLC in Tucson – Let's make August mtg an overview for the whole year.

- August meeting will be the 2<sup>nd</sup> Thursday of the Month, 11 August – Kniker to reschedule the meet me number for that date

- Request was made to update council roster and distribute

• **Treasurer's Report (Bob Dowgwillo/Trent Duff)**

• Bob sent June and July reports via email

Savings: \$2586.17

Checking: \$925.90

CD: \$1012.04

Bulk Mailing: \$118.88

Total Assets: \$4642.99

Various transactions. For first time, travel assistance is coming through the section instead of directly to traveler. Money is in our hands, still need to reimburse Chris T. As of yesterday still nothing from NSC Nastran (\$900). Elizabeth to follow up and get status. Audit committee needs to sign annual audit and budget report.

• **RAC V Report (Larry Brase)**

- Gary White approved as DD Membership for Rac V

- The Regional Leadership Conference, to be held on 14-15 July in Tucson, has been moved from the Radisson City Center Tucson Hotel to the University Park Marriott

- **OLD Business**

Please get with last year's officer to be "trained" in your office.

Everyone write an article and send to Dave by June 20.

Should have another brainstorm event in July after RLC to try to come up with ideas for the year.

Need to determine what we want to do with strategic planning committee.

Are advisor's elected to 2 or 3 year terms? How many should we have and who should they be?

## **COMMITTEE REPORTS:**

- **Arrangements (Chris Alexander)**

.Chris will continue as committee head. No report

- **Attendance (Darin Haudrich)**

Darin will continue as committee head. No report.

- **Career Enhancement (??)**

Still no chair. Tim Hanneman possibly?

- **Education (Mike Swartwout)**

No report

- **Historian (Fred Roos)**

No report

- **Honors and Awards (Andrew Cary?)**

Is Andrew returning as Honors and awards?

- **Membership (Peter Cheng)**

Need to set a goal for membership for the year. Cosner and Yurkovich were going to do an ad-hoc committee to get membership upgrades, not sure if Peter has followed up with them. Dale wants to make up a stl sec cd with member interviews and photos and highlights from past year. Larry suggested video taping something at a membership drive. Morgan - Maybe some avenue from Kreiger's upcoming pres to get a little AIAA blurb. Maybe a display at the meeting. Larry suggested formal membership drive. Someone needs to step up and lead that, will require the entire council to support. We should ping other orgs to find out how they are increasing membership. Dept 341 will pay for 1<sup>st</sup> year membership in AIAA, maybe go to other dept head and get same support or go to Banerjee and ask him to urge dept heads to support.

- **Newsletter (Dave Morgan)**

Dave to forward to Trent how much SLU owes from add fees. What about a bio section of a new member every newsletter or of a council member? What about Boeing papers that were submitted from AIAA members for the month, is there a central location those have to be approved at? 4 major signatures required to publish papers: pub relations, security, intellect prop & manager. Mike McCoy will take action to try to find out someone from pub relations.

Dale wants Chairman's section to get smaller. Will also have a trivia night Q&A through the year.

- **Pilot Education (??)**

Jen Moore still on fence but is very busy. Would love to help but not really chair it. Still need a committee head.

- **Pre-college Outreach (Karen Copper)**

Educator workshop for natl comm. Run into RLC, Karen leaves Sunday. Karen wants to plan an educator workshop this yr in prologue room with light refreshments and activities with teachers.

- **Program (Chris Tavares)**

Send ideas to Chris for programs. Dale wants to really increase the young membership participation. Maybe a venue on fri night at casino or something non-traditional. Remember if you have government customers coming in town, there may be an opportunity for a program with them while they are here.

- **Public Policy (Mark Holly)**

No report

- **Publicity (Anita Askman)**

No Report

- **Service Projects (Tom Mroczkowski)**

No Report

- **Tech Specialist (Elizabeth Butt)**

No Report

- **Webmaster (John Donigan)**

No Report

- **Young Members (Gary Fears)**

Chad Brown, Mitch Hayes and Noah Brown are going to help out on committee. Meeting next week to plan out the year. Plan is to have one serious event a month and/or a fun event every other month. Contacting some of the department heads to see about getting new hire memberships paid for. Also initiating a monthly YP e-newsletter, it will be a forward from national with some local news additions.

- **Young Professional Awards (Dwayne Car)**

No Report

- **Strategic Planning (Larry Brase)**

Input from Council is requested relative to continuation of this committee  
Perhaps the Advisors can also fulfill this role

**APPROVED**

- **Advisors (Fred Roos, Walt Reschke, Mike McCoy, John Mohr, David Riley, Mike Swartwout, Larry Brase)**

Have we determined whose terms will be filled by the newly elected Fred Roos, Walt Reschke?

Not that there is anything wrong with 5, but we used to have 4 advisors (1 from Academia; 1 from Retirees; 2 from Industry)

Kniker will ping Mike S. to find out about bylaws.

**Next meeting will be 11 August 2005**

[Bldg 100 Room 2E](#)

Motion made; seconded to adjourn the meeting at 5:24pm

**APPROVED**

**AIAA St. Louis Section Treasurer's Report  
6 July 2005**

**BALANCE REPORT**

<b>Acct</b>	<b>Balance</b>
AIAA CD	1,012.04
AIAA Checking	925.90
AIAA Savings	2,586.17
Bulk Mailing	118.88
<b>TOTAL Cash and Bank Accounts</b>	<b>4,642.99</b>

**TRANSACTION REPORT**

<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Category</b>	<b>Amount</b>
6/4/05	AIAA Checking DEP	May Dinner Meeting Income		629.00
6/20/05	AIAA Checking 2425	Sybergs Catering	May Awards Banquet	-675.77
6/20/05	AIAA Checking 2426	AIAA c/o Lisa Bacon	Precollege Programs	-39.00
6/23/05	AIAA Checking 2427	RLK & Associates, Inc.	Logo Shirt cost Other	-319.45
6/28/05	AIAA Checking DEP	Region V AIAA	Travel Assistance for Leadership	400.00
6/30/05	AIAA Savings	Interest Earned	Interest	9.00

**BUDGET REPORT**

<b>Category Description</b>	<b>Actual</b>	<b>Budget</b>	<b>Difference</b>
<b>INCOME</b>			
Dinner Programs Income	2,781.00	3,510.00	-729.00
Education Programs Income	500.00	1.00	499.00
Interest	36.96	40.00	-3.04
National Rebate:			
Category I	3,250.00	3,300.00	-50.00
Category II	1,100.00	1,400.00	-300.00
Category III	1,534.12	500.00	1,034.12
TOTAL National Rebate	5,884.12	5,200.00	684.12
Other Income	1,160.00	0.00	1,160.00
Other Programs Income	400.00	0.00	400.00
Precollege Programs Income	220.00	300.00	-80.00
Technical Programs Income	24.00	0.00	24.00
<b>TOTAL INCOME</b>	<b>11,006.08</b>	<b>9,051.00</b>	<b>1,955.08</b>
<b>EXPENSES</b>			
Dinner Programs:			
Refreshments	3,740.39	3,900.00	159.61
<b>TOTAL Dinner Programs</b>	<b>3,740.39</b>	<b>3,900.00</b>	<b>159.61</b>
Education Programs	1,500.00	250.00	-1,250.00

**APPROVED**

<b>Category Description</b>	<b>Actual</b>	<b>Budget</b>	<b>Difference</b>
Honors & Awards:			
Dinner	778.00	0.00	-778.00
Section Plaques	157.50	0.00	-157.50
Young Mem Award	120.25	0.00	-120.25
Honors & Awards-Other	0.00	950.00	950.00
TOTAL Honors & Awards	1,055.75	950.00	-105.75
Insurance	400.00	400.00	0.00
Newsletters:			
Postage	1,175.85	850.00	-325.85
Newsletters-Other	0.00	0.00	0.00
TOTAL Newsletters	1,175.85	850.00	-325.85
Other Expense	1,199.45	0.00	-1,199.45
Other Postage	59.25	0.00	-59.25
Other Programs	0.00	300.00	300.00
Precollege Programs	627.50	500.00	-127.50
Section Council Meetings	74.65	0.00	-74.65
Student ActivitiesBranch Support:			
Student Conference	1,400.00	1,400.00	0.00
TOTAL Student ActivitiesBranch Support	1,400.00	1,400.00	0.00
Supplies	20.60	0.00	-20.60
Technical Programs	184.15	200.00	15.85
Young Member Programs	105.00	300.00	195.00
TOTAL EXPENSES	11,542.59	9,050.00	-2,492.59