

**AIAA St. Louis Section  
Council Meeting Minutes  
7 October 2004**

**Attendees Needed for Quorum (12 of 24 needed):**

Larry Brase, Andrew Cary, Trent Duff, Carrie Kniker, John Mohr, David Morgan, Fred Roos, Chris Tavares, Gary White, Peter Cheng [p], Karen Copper [p], Bob Dowgwillo [p], David Riley [p], Mike Swartwout [p]

Meeting was called to order by Karen Copper at 4:30 pm.

**BUSINESS:**

- **Minutes from September Meeting**
  - Motion made and carried to approve minutes from September council meeting.
  
- **Treasurer's Report (Bob Dowgwillo)**
  - Savings:       \$2565.77
  - Checking:     \$865.62
  - CD:            \$1000.00
  - Deductions
    - Postmaster       \$300.00
    - Trent for YP Food \$35
  - Have not received the rebate check yet. We are expecting the normal CAT1 funds as well as \$1100 in CAT2 funds.
  - Certificate of Insurance has been received
  
- **Wings of Hope event held Oct. 5**
  - 20-25 Attendees
  - We would like to make a blanket AIAA-STL donation to Wings of Hope
  
- **The nominations for Engineer of the Year have been closed.**
  
- **Lisa Bacon has announced that Cort Durocher is stepping down as Executive Director. Nominations for Executive Director as well as 2005 National Officers can now be made.**
  
- **Distinguished Lecturer**
  - Washington University would like to bring in Robert D. Braun (Mars Airplane/Planetary Exploration).
  - Saint Louis University needs to establish their preferences still.
  - Programs between January and April could be Distinguished Lecturers (2 council, 2 chapter)
  
- **RAC V Report (Larry Brase)**
  - Iowa Section Revitalization Dinner Meeting will occur on Oct. 25
  - New Deputy Directors please attend the Deputy Director Training at Reno, NV in Jan 2005

- 2005 Student Paper Conference will take place in Wichita (contact Dr. Scott Miller)
- The 2005 Regional Leadership Conference will be held in Tucson, AZ after the Joint Propulsion Conference
  - Travel assistance provided for one person per section, with priority for first time attendee.
  - Goal is to have at least one person from each section
- 2003-04 Year end reports – Yeah Team!!! About \$1100 extra is coming our way in section award Money.
- **Historic Site Marker Dedication (Fred Roos)**
  - Final arrangements are in work to hold the Historic Marker Dedication ceremony on 12 November 2004 at the site of the 1904 St. Louis World’s Fair Aeronautic Concourse on the Washington University campus.
  - Fred Roos has the plaque
  - C. Brennan @ KMOX has been notified
  - Lounge has been reserved for reception
  - AIAA National working on formal invitations (current invitees include Larry Merritt, Sandy McDonnell, Bob Krieger, Pres. Of Wash U., Mayor Slay, R. Archibald)
  - PUBLIC EVENT
- **Continual awareness**
  - Income is essential as we are quickly depleting our funds (at current rate, we will have a deficit in 3 years)
  - Income suggestions
    - Sponsor workshops
    - Sell ads in newsletter
    - Tighten control on reservations and billing “no shows”
    - Look at alternate selections of awards

### **COMMITTEE REPORTS:**

- **Arrangements (Chris Alexander)**
  - Working Nov. 18<sup>th</sup> meeting with the Mariott for Sandy McDonnell
- **Attendance (Darin Haudrich)**
  - Need to decide how we are selling tickets
- **Career Enhancement (Mike/Gary Renieri)**
  - No Report
- **Education (Mike Swartwout)**
  - Steve Fossett to possibly talk
  - Parks/Wash U to do a joint activity
- **Historian (Fred Roos)**

- See Historic Site Marker above
- **Honors and Awards (Andrew Cary)**
  - Deadline for Engineer of the Year was 1 October and not submitted
  - Nominations for May will be ready at year's end
  - Enlarging committee
  - Old service awards have been sent to Andrew and Karen to be distributed
- **Membership (Peter Cheng)**
  - 3 members upgraded to Sr. Members
  - 10 new Educator Associate members
- **Newsletter (Dave Morgan)**
  - Need inputs
- **Pilot Education (Andy Hesketh)**
  - No report
- **Pre-college Outreach (Tim Williams)**
  - Edwardsville, IL – Children's Festival was worked with Karen Copper. Attended very well, over 150+ contacts, distributed 50+ Educators packets
  - Networking and renewing contacts from Karen's list of educators
  - Working with Boeing Seattle/Wichita for contacts on their PCO efforts
  - Friday Oct 8<sup>th</sup>, Network with Parks College group on PCO topics
- **Program (Karen Copper)**
  - November 18<sup>th</sup> – Sandy McDonnell
  - Working with WU and Parks to co-sponsor with us to maximize DL program
  - Pursuing co-sponsorship with Missouri Historical Society for Kevin Kochersberger and EAA Wright Flyer Simulator for March 05
  - May awards banquet speaker – coordinate with Andrew C. for selection of topic/speaker
  - Spaceship One as a possible event?
- **Public Policy (Mark Holly)**
  - REACH presentation is set (Matt Dean has arranged with REACH) (Mark will introduce Bill Carrier on 14 October)
  - Similar Discussion to Parks SAE/AIAA Student Chapter (Feb)
  - See if Wash U and Rolla are interested in Similar presentation
  - Drafting an AIAA Information Letter for local politicians, etc.
  - Possible Airport expansion meeting. John Krekeler assisting to contact Mayor Slay. (After election)
- **Publicity (Carrie Kniker)**

- October 14<sup>th</sup> YP event on BNN
- Working on Sandy McDonnell Poster
- Eli Kintisch contacted for Spaceship One AIAA Opinion
  - Eli Kintisch to call Larry Brase
  - Mike S. has already spoken to Eli S. as a Wash U. Prof
  - [ekintisch@post-dispatch.com](mailto:ekintisch@post-dispatch.com) 314-340-3187
- Working on getting events into Community Calendars
- Looking into possible gifts for AIAA
  - Coaster
  - Crystal Globe
- Polo Shirts
  - \$20 a piece
  - Chris writing piece for newsletter
  - Prepay for shirts
  
- **Service Projects (Tom Mroczkowski)**
  - Looking for suggestions
  
- **Tech Specialist (Dale Pitt)**
  - Working on Tech Spec. Meeting (Bob D. to present Portland paper for Design of Experiments, 2 other presenters for a 1 hour program)
  
- **Webmaster (John Donigan)**
  - Please add committee websites
  
- **Young Members (Trent Duff)**
  - October 14<sup>th</sup> YP meeting with Amy Scherer arranged
  - Professional Development panel with Dick Pinkert, Ray Cosner, Jim Young, and Bob Krieger on Dec. 1<sup>st</sup> from 4:30-6:30 In B100 Auditorium
  - Resume workshop @ Wash U
  - Exec. Focal Workshop
  - Dr. Spong for Malcolm Baldrige Award
  - Andy Hesketh to present MMA?
  
- **Young Professional Awards (Dwayne Car)**
  - Eight nomination packages have been received and are in review
  - Plan is to present two awards this fall
  
- **Strategic Planning (Larry Brase)**
  - The St. Louis Section would receive \$500 for every AIAA training course the Boeing St. Louis would bring on site. This would be considered a support “compensation” package because the Section (represented by its members) would serve a supporting role. The last AIAA on-site training that Larry remembers taking was March 13-14, 1992 (Fri and Sat) entitled AIAA Aircraft Design Short Course in St. Louis at MDC HQ.

- **Advisors (Mike McCoy, John Mohr, David Riley, Mike Swartwout, Larry Brase)**
  - AIAA elections
    - Dick Pinkert nominated for Director-At-Large
    - Carl Avila nominated for Director-Technical, Space and Missiles

**Next meeting will be 4 Nov. 2004**

Motion made; seconded to adjourn the meeting at 5:45 pm.