

**AIAA St. Louis Section
Council Meeting Minutes
8 August 2003**

Attendees: Gary White, Karen Copper, Mike Swartwout, Bob Dowgwillo, Larry Brase, Dave Peters, Christopher Alexander, Douglas Olson, Dave Morgan, Mark Holly, John Donigan, David Debrastian, Peter Giambalvo.

Gary White called the meeting to order at 4:37 p.m.

The members in attendance (eventually) constituted a quorum (defined as half of council members).

OLD BUSINESS

- **Minutes from 10 July 2003 – Mike Swartwout**
In spite of the lighthearted tone of the minutes, they were approved by acclamation.
- **Update on Empty Chairs**
Larry Brase is considering the Technical Specialist offer.
Career Enhancement is still open.
Programs Chair is still open.
- **Treasurer's Report – Bob Dowgwillo**
The books were exchanged but remain unchanged; the signature cards have also been changed over. The new treasurer doesn't have the exact numbers on our balances, but assures us they're "fine." [Since the treasurer made no mention of upcoming trips to countries without extradition treaties, the council accepted his judgement.]

Category III funds are still available for special events and there was some discussion about possible uses for such funds. There was a side discussion on insurance; it was explained that our national insurance costs are deducted from AIAA rebate.

COMMITTEE REPORTS

[In the interest of accuracy, it should be noted that the committee reports did not occur in the order listed, but the Secretary is too hardheaded to rearrange his lists.]

Arrangements – Chris Alexander

Arrangements discussions were melded with Programs, below.

Attendance – Doug Olson

There was much discussion over the way tickets are sold, mainly in terms of which buildings are covered. A "proactive" approach was suggested to identify "hotbeds" of AIAA interests and ensure that we have ticket-sellers nearby. This led to a discussion about making more space on the fliers for announcements, which was generally accepted as a good idea. The outgoing attendance chair pointed out that few other

AIAA sections actually have an attendance chair, but as none of the other officers wanted to assume his duties, no motion was made to dissolve the office.

Career Enhancement – Open

Education – Mike Swartwout

Mike will be submitting the paperwork to nominate retiring Parks AIAA advisor Ray Nitzsche for advisor of the year. It was suggested that we contact the new Dean of Parks to suggest new Council representation. Mike will be contacting Parks & Rolla to re-start their participation. It was also suggested that student AIAA chairs could use the dial-in service to participate in our Council meetings.

Historian – Fred Roos

No report.

Honors & Awards – Walt Reschke

Related to the above discussion about Ray Nitzsche's nomination, it was suggested that we promote more of our annual section awardees for national awards.

Membership [?] Upgrades – Peter Cheng

No report.

Membership – Peter Cheng

No report. There was a suggestion to bring the national membership drop-list to the next meeting and divvy up personal call responsibilities in the hopes of convincing some of the drop-ees to renew their memberships.

Newsletter – Dave Morgan

September newsletter is being prepared; it was asked that the newsletter ship earlier to reach the off-site people before the next event.

On a side note, the election ballots are in but need to be counted & certified. We have no established tiebreaker procedure; do we need to implement one?

Pilot Education – Jeff Larrick

No report.

Pre-College Outreach - Karen Copper

Karen seeks judges for a student art display themed, "The next 100 years of aviation." As for the venue, she's going to start by asking the Science Center and work her way down to shopping malls.

There was a motion to invite educator associate members to attend the 17 Sept. meeting at a \$10 cost; this motion was approved.

AIAA National PCO wants a new theme; the current one ("giving science new wings") has run out of gas.

Programs – Open

The September meeting is all set – on 17 September (4-8pm) at the Historic Aircraft Restoration Museum. Finger food, cash bar, and museum tour (comprehensive this time – 90 minutes). It was suggested that the non-collapsing chairs be used this time.

The November program will be a cosponsored program with ASME on an update of the X-Prize. It will be held on 13 November in the B.100 auditorium (already reserved). Dave Henkelmann, ASME, is supposed to be gathering the information required to produce advertisement. needs the arrangement details; the date, speaker and venue set.

January will be another joint program with ASME at SLU. Our own Fred Roos will present a lecture on the history of flight. More details to come.

As for the October meeting, Dave Morgan has the distinguished lecturers list, and Gary will make calls.

INCOSE wants to do something in Fall 2004 with the 777 Flight Safety manager, but we're not ready for such advance planning.

Public Policy – Mark Holly

Mark has started a “productive” conversation with the national public policy chair. For example, the nationwide loss of wind tunnel facilities is impacting aerospace activities; is this a public policy problem? Is this a section activity? Much discussion followed.

Publicity (Internal) - Carrie Kniker

No report.

Service Projects – Tom Mroczkowski

No report.

Strategic Planning – Larry Brase

Larry has the new Tech Activities Committee list; he is vetting the list to contact department heads to suggest recommendations and endorsements. St. Louis AIAA has 436 listed members including 28 TC members. He is looking for ways to bring more TC activities into our section; perhaps TC members on the Council? Finally, Larry apparently isn't working hard enough, as he has been asked to run for Region V director.

Tech. Specialist / Mini Symposium – Open

No report.

Webmaster – John Donigan

John reports 42 visitors, and 45 comebacks to the homepage. He needs an updated officers list. (There was an involved discussion about the use of Boeing e-mail servers to announce AIAA activities. Mark Holly volunteers to carry our request to the VP if

needed.) The minutes have been added to the website; now each committee member is asked to add information & links relevant to their job to the website.

Young Members – David Debrestian

A perusal of other sections' sites brought this suggestion: an award for early publications to encourage our young members.

Young Professional Award - Dwayne Car

No report.

NEW BUSINESS

- **Dave Peters, advisor from Washington University, gave his unqualified approval to the Council.**

- **Next Meeting is 4 September 2003 at 4:30 p.m.**

Gary White adjourned the meeting at 5:53 p.m.

Respectfully submitted,

Mike Swartwout
Section Secretary