

**AIAA St. Louis Section
Council Meeting Minutes
11 December 2003**

Attendees Needed for Quorum (12 of 24):

Gary White, Karen Copper, Mike Swartwout, Bob Dowgwillo, Larry Brase, Dave Peters, John Mohr, Mike McCoy, Christopher Alexander, Douglas Olson, Peter Cheng, Jeff Larrick, Mark Holly, Carrie Kniker, Dale Pitt.

Gary White called the meeting to order at 4:30 p.m.

The members in attendance constituted the 12 necessary for a quorum.

OLD BUSINESS

- **Minutes from 6 November 2003 – Michael Swartwout**
The minutes were amended and then approved.

- **Treasurer’s Report – Bob Dowgwillo**
Bob reported that the “financial ship has been righted,” and the major transactions have been resolved. We have a checking balance of \$6102.61 and a savings balance of \$3543.50. Bob also put a question to the council: do we want to put some of our savings in revolving CDs? There was some discussion about the low returns on CDs and the answer was tabled.

- **Open Chairs – Program, Career Enhancement**

- **Meeting updates**
 - 13 November (Historic Aviation). There was a confusion over the head count and funds spent; we broke even on the meeting even though several “reserved” tickets went unclaimed (and therefore unpaid). Doug was tasked with a head count and to ask whether we want to hunt down the money. Another question was posed: should we use the ASME (one call-in reservation number) format instead of our own many-seller approach? The question was not answered.
 - 4 December (Wright Brothers Distinguished Lecturer) The meeting had about 50 in attendance; after a discussion of the logistics and extremely reasonable pricing (buffet meals run about \$10-12/head), it was suggested that we make more use of member facilities instead of the hotels. Mike will handle the thank-you letter and Carrie is preparing the plaque.
 - January 14 Program (Fred Roos, Historian Extraordinaire, another ASME joining activity). Swami (of Parks) is arranging the details with our own Chris; the speaker is set, the price is set, the meal is defined. ASME is ready. The flyer will go out by the end of next week. We are trying ASME’s call-in reservation system again.
 - Feb/March Program A “Call for Suggestions” was announced with a UAV/aircraft speaker the leading option. Bob Dowgwillo suggested the Boeing

Dragonfly. Among other proposed options were the Rolla aircraft design group, a flight test distinguished lecturer.

- April Program Mark reports that we're as solidly on Jim Talent's agenda as one can reasonably be – which means he's working on a backup.
- May Program The program depends on whether there is a Lindbergh award-winner, which hasn't yet been decided.

COMMITTEE REPORTS

Arrangements – Chris Alexander

Chris expressed “relief” that the Dec/Jan arrangements were handled by others, although he is working with the Parks representative regarding January.

Attendance – Douglas Olson

No report.

Career Enhancement – Open

Education – Mike Swartwout

Mike was asked for suggestions to improve student participation. He answered that Wash U.'s student chapter is very inactive, that there are hopes to bring in more Parks activities, and that Rolla is difficult to coordinate as we have an amazing knack for scheduling our events on the same time as their student chapter's events.

Historian – Fred Roos

No report.

Honors & Awards – Walt Reschke

Walt asks for nominees for the Lindbergh award (going to a person or group making a contribution to the aerospace community); all awards need to be resolved by February or March.

Membership – Peter Cheng

Peter reports a “slow climb” in membership (up by about 20, including many students). He's also receiving calls about people who want to move up the membership ladder to Fellow or Senior member. Since 3 references are needed to gain associate Fellow status, he will parse our member list with Gary to help develop a list of references.

Newsletter – Dave Morgan

Dave was not present but the latest newsletter has hit the mailboxes.

Pilot Education – Jeff Larrick

Five hundred are expected to attend the safety seminar on 24 January at the Maryland Heights community center. The program topics include: a chance for ATC to talk to the pilots, accidents & fatigue, GPS & other new technology, and “old” technology (charts). Jeff asked that the agenda be placed on the AIAA website.

Pre-College Outreach - Karen Copper

Karen reported the arrangements to host the art/poetry contest at the History museum; she has rearranged the show to be a reserved block of seating instead of a command performance (at big savings). Boeing will make the backdrop for the exhibit, which is the week of 3/27. Karen is also rounding up individuals for 3/9 career expo, and 10 April will be the next paper airplane contest. Meanwhile, Mark, Karen & others are working on an education consortium for math/science; they are trying to train/develop science proficiency in K-8 teachers.

A discussion of the (lack of) AIAA presence at various Boeing & Science Center activities reminded us that we need to be vigilant in keeping those groups aware of AIAA.

Programs – Open

Public Policy – Mark Holly

During the Reno meeting, Mark will start arranging details for Congressional Visits Day, and is already asking for ‘volunteers’. Sometimes AIAA National offers to cover costs, sometimes they just help first-timers (no word yet on what this year will be). Mark also stressed that support from educational institutions help, as all Congress is keen on the educational impacts of any activities. This year’s Visits coincide with the Air & Space symposium; Mark is looking in to a panel discussion.

Publicity (Internal) - Carrie Kniker

The January flyer will go out next week. Carrie will go on maternity leave on 1 April and return after the 4th of July, so she will need help with April/May flyers.

Service Projects – Tom Mroczkowski

No report.

Tech. Specialist / Mini Symposium – Dale Pitt

Dale has assembled a committee to help develop symposia, and he is attempting to manage them via WebX/videoconference meetings. It was suggested that each university present their senior designs in a poster session, with AIAA/Boeing reps to critique. He also may be able to arrange a Tech. Specialist talk on the rebuilt Wright Flyer.

Webmaster – John Donigan

No report.

Young Members – David Debrestian

No report

Young Professional Award - Dwayne Car

No report.

Strategic Planning – Larry Brase

No report.

Advisory Board – Dave Riley, Dave Peters, John Mohr, Larry Brase

No report.

- **Next Meeting is 8 January 2003 at 4:30 p.m.**

Gary White adjourned the meeting at 5:52 p.m.

Respectfully submitted,

Mike Swartwout
Section Secretary